



December 2016

HOPE HOUSE RECOVERY RESIDENT APPLICATION

Date of application: _____

Full Name: _____

Address: _____ Phone Number: _____

City/Town: _____ Zip Code: _____

Marital Status: _____

Emergency Contact: _____ Relationship: _____

Address: _____ Phone Number: _____

How did you hear about Hope House? _____

BACKGROUND

Do you have any felonies? ___ YES ___ NO

If YES, please explain: _____

Have you ever been accused of, participated in, or been convicted of a sexual crime and/or a violent crime with either a minor or adult?

If YES, please explain: _____

Are you on probation or parole? ___ YES ___ NO

If YES: Termination date: _____

Officer's Name: _____

Contact Number: _____

Are you court ordered to attend a drug/alcohol program? ___ YES ___ NO

Do you have any upcoming court dates? ___ YES ___ NO. If YES, when?

Do you have any outstanding charges? ___ YES ___ NO

If YES, specify. _____

Do you have any child support obligations? ____ YES ____ NO

If YES, specify. _____

SUBSTANCE ABUSE HISTORY

What is/was your drug of addiction? _____

How long have/had you been using? _____

How long have you been sober? _____

When is the last time you used?

Name the program(s) and date(s) of your treatment:

MEDICAL HISTORY

Do you have any disease or medical condition that would hinder or prevent treatment in this program?
____ YES ____ NO

If YES, explain: _____

Do you have any mental or psychiatric issues? ____ YES ____ NO

If YES, explain, including whether or not they are diagnosed and documented:

Please explain your current medical condition or any medical issues:

PHYSICAL HEALTH INFORMATION

How would you rate your physical health? ____ GOOD ____ FAIR ____ POOR

Do you currently have any physical disabilities? ____ YES ____ NO

If YES, please explain:

Do you have any long-term physical or other limitations that affect your daily living?

___ YES ___ NO

If YES, please explain: _____

Do you have any physical limitations that would prevent you from:

Working on equipment (e.g. printing press)? ___ YES ___ NO

Manual labor (e.g. cleaning/landscaping, etc.)? ___ YES ___ NO

Climbing stairs in a 2-story home? ___ YES ___ NO

Exercising? ___ YES ___ NO

Participating in fundraising activities? ___ YES ___ NO

If YES to any of the above, please explain:

List all allergies including drug allergies _____

List all prescriptions for diagnosed illnesses (physical & mental):

Illness	Medication	Prescribing Physician	Rx Needed

Check any of the following that apply to you:

- | | | |
|---|--|--|
| <input type="checkbox"/> Dizziness | <input type="checkbox"/> Fainting spells | <input type="checkbox"/> Feel tense/panic |
| <input type="checkbox"/> Stomach trouble | <input type="checkbox"/> Insomnia | <input type="checkbox"/> Suicidal thoughts |
| <input type="checkbox"/> Unable to relax | <input type="checkbox"/> Alcoholism | <input type="checkbox"/> Feel lonely |
| <input type="checkbox"/> Trouble making friends | <input type="checkbox"/> Drugs | <input type="checkbox"/> Can't keep a job |
| <input type="checkbox"/> Depressed | <input type="checkbox"/> Headaches | <input type="checkbox"/> Shy around others |
| <input type="checkbox"/> Heart palpitations | <input type="checkbox"/> Hepatitis C | <input type="checkbox"/> HIV/Aids |
| <input type="checkbox"/> Pregnant | <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Diabetes |
| <input type="checkbox"/> Other medical condition (specify): _____ | | |

WORK/SKILL HISTORY ASSESSMENT

Are you currently employed? YES NO

If YES, provide name and address of employer: _____

Past or present work occupations:

Work interests or skills:

Last grade or year of schooling completed: _____

Diploma/Degree earned: _____

FUTURE ASSESSMENT

What do you enjoy doing in your free time?

How do you feel about yourself today?

What are some short-term goals that you would like to accomplish in the near future?

Describe your perception of God.

What is your support system (spouse, family, friends, sponsor)?

List all individuals that may be interested in supporting your stay (emotionally, financially) at Hope House.

Name _____ Relationship _____

Emotional? _____ YES _____ NO Financial? _____ YES _____ NO _____

Address _____ Phone # _____

Name _____ Relationship _____

Emotional? _____ YES _____ NO Financial? _____ YES _____ NO _____

Address _____ Phone # _____

Name _____ Relationship _____

Emotional? _____ YES _____ NO Financial? _____ YES _____ NO _____

Address _____ Phone # _____

RESOURCES

Monthly household income	\$
Describe source _____	
Food stamps	\$
Medicare	\$

Disability	\$
Medicaid	\$
SSI	\$

Mark any current insurance coverage:

Indigent Healthcare _____ YES _____ NO

Other Medical Insurance Coverage: _____ YES _____ NO

If YES, provide below information:

Insurance Company Name	
Policy Number	
Name of Insured	
Claims Phone Number	

Provide a copy of your insurance card if available.

PROGRAM CONDITIONS - Please read below and circle YES or NO next to each item.

Yes	No	I understand that Hope House is a Christian-focused program, and that all residents must desire to keep it a safe and loving place. Hope House is a place for our residents to foster a sense of community, to thrive, to change, and to implement real steps that lead to a restored life. There will be zero tolerance for alcohol/drug use or disrespect of management/staff, other residents, or volunteers. A poor attitude, profanity, discrimination, bullying, physical or verbal confrontation will not be tolerated. Residents must obey authority unless illegal, immoral, unethical, or unsafe. All residents will be on a 30-day probationary period.
Yes	No	I am ready to turn from my addictive lifestyle and desire to be healed by the saving power of Jesus Christ.
Yes	No	I will strive to set a good example for others. I will exercise self control and show genuine kindness and respect toward other residents, persons in authority, and the general public in my words, attitudes, and actions.
Yes	No	I understand that Hope House is a med-free environment (narcotics, pain meds, medication for anxiety/depression). Residents may purchase ibuprofen. Medical conditions and/or injuries must be brought to management's attention. Use of any prescribed medication (e.g. antibiotics) must be approved by the Program Director. Residents must have a current medical physical and TB test completed by Hope House's designated physician.
Yes	No	I understand that residents are requested to pay the \$300.00 monthly fee by the 1st of each month. Scholarships may be available. I agree that if I am able to pay my support, I will do so. This includes regular monthly income as well as 80% of my food stamps (if eligible).

Yes	No	I understand that Hope House RECOVERY is a closed campus program. Residents are not allowed to leave premises or events without advance approval of the Hope House Program Director.
Yes	No	I understand that, once eligible, I must follow phone usage and visitor/guest processes (see procedures and house rules for times).
Yes	No	I understand that all residents must attend the required church services, classes, and fundraising and mission service activities. I am willing to participate in classes, ministry activities, including working in the t-shirt business shop, general labor (cleaning/landscaping/etc.), serving the homeless and fundraising. Residents must be respectful of Hope House leaders – do not leave/vape during class.
Yes	No	Residents must apply for financial resources if eligible (e.g. food stamps, indigent care). Residents are responsible for their own personal items. Residents will be taken on weekly shopping trips.
Yes	No	I understand that all residents are accountable for the safety of the house. Residents must demonstrate honesty and trust and help create a safe and sober environment. Residents are expected to report to the Program Director any violations or concerns. Failure to do so, by any resident, will be cause for disciplinary action, including dismissal from the program. I understand that program concerns/comments should be discussed directly with the Program Director and/or put in the designated box in the office.
Yes	No	I understand that all residents are expected to focus on their sobriety. I agree not to use any drugs or alcohol. I understand that I will be tested, and that if at any time I fail a test or refuse to be tested, I will be immediately dismissed from the program.
Yes	No	I understand that my personal property is subject to searches while on Hope House property. I understand that my incoming/outgoing mail will be read/monitored.
Yes	No	Each resident must take personal responsibility for Hope House property (house/room, grounds, and vehicles), by keeping them clean and orderly. I will take care of the property entrusted to me; I will daily make my bed and clean up my room, storing clothing appropriately. I will perform the chores as assigned. I will be responsible for my own laundry. I will only eat in the kitchen/dining areas and immediately clean up after myself. I will respect the property of others. I will not smoke in Hope House premises or vehicles; I will discard cigarette butts appropriately. I will use equipment and property properly. I will not bring any type of weapon on to Hope House property. No personal pets are allowed. Thermostats will be regulated by staff. I will turn off lights to conserve electricity. Candles/incense are not allowed. I will respect the property of others. I understand that using another's property without permission will be considered stealing. I agree to comply with and follow all house rules (see ATTACHMENT A).
Yes	No	I will not smoke inside Hope House premises or vehicles. I understand that vaping is only allowed during non-classroom and outside volunteer activities; vaping is not allowed during inside classes/activities or inside vehicles (Hope House/other).
Yes	No	As a Christian household, all residents are expected to only have appropriate pictures/photos on the walls in their personal space. They must also only watch/listen/read to appropriate material (books, movies, programs/music). Music/TV/movie volume must be kept at a level respectful of others living in the house. Secular music is not allowed. Inappropriate subject matter includes R-rated, abuse, sex, drug, profanity.
Yes	No	Residents must wear modest, clean clothing at all times. They must be fully dressed when downstairs.

My signature acknowledges that in the event I am exited/removed, if I do not schedule an appointment AND retrieve my property within 7 days of my discharge date, the belongings will become the property of Hope House.

Printed Applicant Name

Signature

Date

HOPE HOUSE ACCIDENT WAIVER AND RELEASE OF LIABILITY FORM

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN HOPE HOUSE’s residential housing program, including any risks that may arise. I certify that I am physically/mentally fit and have not been advised to not participate by a qualified medical professional. I certify that there are no health related reasons or problems which preclude my participation in this program and its activities. I acknowledge that this “Accident Waiver and Release of Liability Form” will be used by Hope House, and that it will govern my actions and responsibilities while a participant of the program.

In consideration of my application/enrollment and permitting me to participate in this program, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows: (A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including traveling to and from activities/events of this program, THE FOLLOWING ENTITIES OR PERSONS: Hope House, HOG Christian Ministries, and/or their directors, officers, employees, volunteers, representatives, and agents, the activity or event holders, activity or event sponsors, activity or event volunteers; (B) I INDEMNIFY, HOLD HARMLESS AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in any program event/activity, whether caused by negligence of release or otherwise. I acknowledge that Hope House, HOG Christian Ministries, and their directors, officers, volunteers, representatives, and agents are NOT responsible for the errors or omissions, acts or failures to act of any party or entity conducting a specific event or activity on behalf of Hope House. Risks may include, but not limited to, those caused by fundraising/production, terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, actions of other people.

I understand that Hope House staff is not licensed or insured or professional medical staff; this is a pastoral ministry with assigned staff and volunteers. I hereby consent to receive medical treatment by a licensed provider in the event of injury, accident, and/or illness. I understand that any medical expenses incurred are my personal responsibility regardless if I have insurance; I agree to hold Hope House harmless from any liability for medical expenses incurred as a result of my residency. I understand that as part of this program, I may be photographed. I agree to allow my photo, video, film likeness and approved testimony to be used for any legitimate purpose by the program or designee.

The accident waiver and release of liability shall be construed broadly to provide release and waiver to the maximum extent permissible under applicable law. I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Printed Applicant Name

Signature

Date

BACKGROUND INVESTIGATION CONSENT FORM

I, _____, hereby authorize Hope House and/or its agents to make an independent investigation of my background, references, character, past employment, education, criminal, or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained in my application and/or obtaining information, which may be material to my qualifications for residency, now and if applicable, during my tenure at Hope House.

I release Hope House and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims, or law suits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name, and all information is true and correct to the best of my knowledge:

_____ Full name (printed) _____ Date of Birth _____ SSN#

_____ Maiden name or other names used

List all addresses of places you have lived the past 7 years and the years you lived there (if more, list on back):

_____ Current Street Address, City/State/Zip _____ Year to _____ Year

_____ Former Street Address, City/State/Zip _____ Year to _____ Year

_____ Former Street Address, City/State/Zip _____ Year to _____ Year

List all places where criminal charges have been filed, regardless of outcome:

City, State _____	Offense _____	Year _____
City, State _____	Offense _____	Year _____
City, State _____	Offense _____	Year _____
City, State _____	Offense _____	Year _____

_____ Drivers License# _____ State of license Valid? _____ YES _____ NO

_____ Applicant Signature _____ Date

RECOVERY RESIDENTS - HH HOUSE RULES

Arise at times to be determined by weekly schedule.

Be in bed with lights out by 10 PM with the exception of Fridays and Saturdays when lights-out is 11 AM.

Obey authority (e.g. Program Director, House Manager, Resident Assistant) unless illegal, unethical, or unsafe.

Be courteous to other's as you would like them to be courteous to you. Have an attitude of gratitude. Be respectful of others; be flexible, cooperative, and sensitive to the needs of others instead of insisting on your own way.

Support and encourage each other in words and actions. Speak only appropriate and uplifting language/words. (No profanity, harassment, discrimination, bullying)

Attempt to resolve conflicts with other residents in a Biblical manner. **Bring unresolved concerns to the attention of the Program Director instead of discussing with other residents.**

Discuss staff/volunteer concerns with the Program Director (not with other residents).

Attend and participate in all studies, meetings and classes. Be respectful of teachers/Promise Leader. Do not leave class or activity unless emergency.

Attend Wednesday and weekend church services.

Stay on Hope House property/premises unless approved otherwise.

No food or drink is allowed upstairs, except water.

Keep kitchen (e.g. microwave, refrigerator, counters), dining, living areas and bathrooms clean.

Pick up after yourself – immediately.

Immediately wash personal dishes using hot, soapy water; dry and put up in appropriate place.

Perform assigned chores daily – Must be finished before any other activity can begin (except for devotions).

Keep personal space clean; make beds before leaving your room; store clothing appropriately. No candles/incense.

Post only appropriate pictures/photos on personal space walls.

Keep property grounds neat and clean.

Conserve energy – turn off lights/appliances. Thermostats will be regulated by staff only.

Wear modest, clean clothing at all times. Must be fully dressed when downstairs.

Maintain good hygiene and personal cleanliness at all times - daily bathing, shaving, deodorant, hair and personal grooming. Notify Program Director of personal items needs to be bought weekly.

Do personal laundry during assigned times.

Sleep only in personal space – not in living areas.

Only enter another resident's room upon approval.

Use your own property – clothing, personal items, etc. – Be respectful of others' property. No gambling, loaning, or bartering.

Keep music/TV/movie volume at a level respectful of others living in the house during waking hours; head-phone music only during sleeping hours.

Listen to/watch only appropriate music/movies/shows. Read appropriate books/literature. (No secular music. Inappropriate subject matter includes R-rated, abuse, sex, drug, profanity)

Smoking and or vaping are only permitted in designated areas; discard cigarette butts appropriately.

Follow phone use process – Approval needed, limited to 15 minutes per resident.

Follow visitor process – Approval, public areas only.
